

## **How to make effective data back-ups and safeguard your business data**

### **Preface**

There are many ways that you can lose your precious data. If your computer systems and network become exposed, hackers can get in and encrypt your data, leaving you vulnerable to ransomware.

### **How to safeguard your precious business data**

The best way to protect your data is an aggregated combined approach of online storage (Microsoft OneDrive) and data back-ups. Microsoft is best for businesses. Microsoft is a respected company with its worldwide Office suite of software.

Data can become corrupted. You might be fearful of hackers and ransomware, but data can become corrupted just as easily. So to protect your precious business data, you should store your data in multiple storage locations. Save your work to external drives at the end of a working day and take it home with you. Save the work you have been working on that day to external drives. Do incremental data back-ups. This will save you time in the long run and prevent you having to repeat your work. This approach to data back-up safeguards against non-productivity, burn-out of employees and stress of employees. So this approach is great for business productivity and what is great for productivity results in higher profits and salaries for workers. It is great for the health of the world and for Scottish businesses. Together, Scottish businesses can thrive and be the most successful in the world if you heed this advice. Also, if people and businesses earn more, tax revenue will increase and support health care spending, which benefits everyone.